

## **PARK NATURALIST**

### **GENERAL RESPONSIBILITIES**

Plans, develops and conducts nature interpretation and environmental education programs for school groups, summer groups, youth and weekend clientele. Designs, writes, and prepares interpretive exhibits and educational materials for special public programming at festivals, nature camps, and similar activities. Directs volunteers in Nature Center projects and activities.

**ESSENTIAL TASKS** include the following: other duties may be assigned.

1. Manage daily operation of nature center including the planning, development of programs, scheduling building use and maintenance, administration of programs and camps, educational programs, etc.
2. Plan, coordinate and prepare interpretive exhibits, festivals, nature camps, audio-visual programs, and educational programs
3. Coordinate natural history workshops, field trips, lectures and classes offered through the Nature Center, including taxidermy, nature photography and gardening
4. Prepare handouts, newsletter, brochures, and materials for programs
5. Plan, schedule and supervise groups and visitors for Nature Center activities, including regular hours, evenings, early mornings, holidays, weekends and overnights
6. Coordinate, schedule, train and supervise Nature Center volunteers
7. Prepare diet and provide care and management for captive wildlife
8. Design and construct exhibits, using a variety of artistic media
9. Conduct canoe programs
10. Monitor participants attendance in activities
11. Attend planning meetings, in-service training, conferences, and workshops
12. Perform related duties as to specific assignments
13. Any employee may be identified as Essential Personnel during emergency situations
14. Provide services to customers by answering questions, providing information, making referrals, and assuring appropriate follow-through and/or resolution
15. Communicate with managers, supervisors, co-workers, citizens, and others, maintain confidentiality; and represents the County

### **EDUCATION AND EXPERIENCE**

1. Bachelor's degree in Nature Interpretation, Environmental Education, Recreation, Fish and Wildlife Management or related field
2. Two years of experience in nature interpretation or education\*

\*A comparable amount of training and experience may be substituted for the minimum qualifications.

## **KNOWLEDGE, SKILLS, AND ABILITIES**

1. Apply knowledge of interpretive techniques, exhibit design, conservation and land management and curriculum planning
2. Apply knowledge of flora, fauna, and non-living components of natural history
3. Ability to understand methods and techniques relating to public relations, programming and park administration
4. Ability to operate audio-visual equipment
5. Read, analyze and interpret information
6. Define problems, collect data, verify data, establish facts and draw valid conclusions
7. Use computer software programs and/or other applications

## **CERTIFICATES, LICENSES AND REGISTRATIONS**

1. CPR, First Aid, AED and Bloodborne Pathogen training/certification
2. Valid driver's license
3. Requires criminal background check as condition of employment